

Instructions to utilize The WICT Network|Midco Portal

1. Please go to the [Midco landing page](#).



In demonstration of its support for your professional growth, Midco covers the expense of membership in The WICT Network.

New members: Click [here](#) to begin the membership application. Once on the join/set password screen, please click the **Set Password** button to create your account. Remember to use your corporate email address when you set up your membership.

2. **New Members:** Once you're on the Join/Set Password Page, please click **Set Password** before typing in anything in the email address or password text boxes. On the next page you will be asked to **enter in User Details**. This is where you will make your account. Please use your **@midco.com** email address. Once you've completed the User Details, please click the **Create** button.

Renewing Members: Log in with your **@midco.com** email address.

3. Next, you'll be taken to the general membership application page. This is where you will provide contact information. *Please note for Midco employees who are renewing their membership through the portal, this information will be prepopulated, they will not need to fill it out year after year, just verify that it is correct and make any updates if needed.*

General	
First Name Jane	Last Name Doe
Middle Name	Suffix
Primary Email jane.doe@midco.com	Alternate Email
Company Information	
Company * Midco	Job Title * Employee
Street 1 * 42 Wallaby Way	Street 2

4. Proceed to the next page to fill out Midco specific information and select your primary chapter. Midco employees should select **Midwest** as their primary chapter.

Midco


☒ Are you an exempt (salaried) employee? *

☐ Check if you are a Director level or above *

Please type manager's name. If your manager doesn't appear in our system, please press + to add them +

Midco Department *
Human Resources & Corporate Communications ▼

Midco Location *
Sioux Falls ▼

Select Primary Chapter * 
Midwest ▼

By checking this box, I confirm that I have shared my intent to join/renew with my manager, and I acknowledge that Midco's support of my membership in The WICT Network is subject to review of my participation.

☒ I agree *

Title Designation *
Sr. Manager ▼

Occupational Emphasis *
Human Resources / Training ▼

Year Joined Industry *
2012

Who referred you to The WICT Network?
Referred by Email Address

Next

5. Once complete, please click **Next** and proceed. Please select your membership level (depending on the title designation you selected on the previous page; only certain membership types may be available to you for selection). **Click the name of the membership level you'd like to select.** Then click **Add to Cart**.

Corporate Memberships - Select your membership level



Corporate Executive Membership
Corporate Executive Membership



Corporate Regular Membership
Corporate Regular Membership

Corporate Regular Membership



Corporate Regular Membership

Price: \$0.00

ADD TO CART

6. The final screen of the application provides you with confirmation of your order. You will also receive a confirmation email with details of your membership. If you do not receive a confirmation email, your membership application was not processed.